

## **CLEANING CHECKLIST**

#### \* Bedrooms

- All carpeted areas & edges vacuumed
- All hard floors washed (for laminate flooring damp mop only)
- All skirting, any picture rails & radiators dusted & damp wiped
- All window ledges and blinds dusted & damp wiped
- All doors, fittings, hinges dusted & damp wiped
- All light and socket fittings dry wiped clean (dry cloth only)
- All walls stain cleaned with damp cloth, removing finger marks. If painting required, client will be advised.
- All furniture & surfaces cleaned & polished
- All cobwebs removed from ceilings /walls
- All bins emptied & cleaned
- Internal windows cleaned. All rubbish removed

### \* Kitchen

- All work surfaces washed, dry-wiped & polished
- All cupboards & drawers cleaned inside/out & smear free
- All crockery, cutlery & utensils washed, dried & neatly stacked
- Sink taps cleaned & polished, removing limescale
- Wall tiles degreased, cleaned & polished
- Oven cleaned inside & out
- Extractor fan & filters cleaned
- Fridge/Freezers cleaned & defrosted
- Exterior of washing machine wiped & soap drawers cleaned
- Dishwasher cleaned, including filters if accessible
- Exterior of all appliances including kettle, toaster & microwave damp-wiped clean
- Bins emptied & cleaned (internally)
- All cobwebs removed from ceilings /walls
- Internal windows cleaned. All rubbish removed

Please note that it is not always possible to remove all limescale from bathroom and shower areas, especially if it has not been cleaned for a while. However, we will ensure they are removed.

### \* Bathroom and Toilet

- Toilet lid, seat, underside & surrounding areas cleaned & wiped dry
- Toilet descaled cleaned & polished
- All mirrors, taps & fittings cleaned & polished

- Bathroom door/ fittings wiped down
- Bathroom skirting boards/picture rails washed down & wiped
- Pipe work/radiator wiped
- Tiled areas de-greased, cleaned & polished
- Bath area cleaned & fittings cleaned
- Wash basin cleaned, descaled & polished
- Shower area cubicle fittings cleaned, polished & de-scaled
- Bidet (if applicable) descaled, cleaned & polished
- Floor washed & dried
- All doors, fittings, hinges, etc dusted & damp wiped
- All light & socket fittings dry or very lightly damp wiped clean
- Window area internal glazing & framework washed down
- All cobwebs removed from ceilings /walls
- Bins emptied & cleaned inside & out

### \* Lounge/Diner

- All carpeted areas & edges vacuumed
- All hard floors washed/laminate flooring lightly damp-mopped
- All skirting / radiators dusted & damp wiped
- All window ledges dusted & damp wiped
- All doors, fittings, hinges dusted & damp wiped
- All light & socket fittings dry wiped clean (dry cloth only)
- Walls spot cleaned, removing finger marks
- All cobwebs removed from ceilings / walls
- Bins emptied & cleaned
- Internal windows cleaned. All rubbish removed

# \* Hallway / Stair Areas

- All carpeted areas & edges vacuumed
- All hard floors washed (for laminate flooring lightly damp-mop only)
- All skirtings, any picture rails & radiators dusted & damp wiped
- All window ledges and blinds dusted & damp wiped
- All doors, fittings, hinges dusted & damp wiped
- All light & socket fittings dry wiped clean (use dry cloth only)
- Staircase treads, risers, balustrades, & handrails cleaned
- All walls spot cleaned, removing finger marks
- All cobwebs removed from ceilings /walls
- Internal windows cleaned. All rubbish removed.

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